

Manual Pengguna untuk CQI Input Fungsi Dekan dan Pengarah

1. Log masuk ke Sistem OBE



| LECTURER |
|--|
| Scheme Of Work |
| ◦ Setup Scheme Of Work |
| Syllabus |
| ◦ Syllabus/TeachingPlan_Lect |
| ◦ List of Completed Syllabus and Teaching Plan By School |
| Student's Result |
| ◦ Mark Distribution Coursework |
| ◦ Mark Distribution Final |
| ◦ Replacement Exam |
| ◦ Final Grade - Assessment |
| ◦ Final Grade |
| ◦ Statistic By Grade |
| ◦ Require Mark Moderation |
| ◦ Download Assessment - Excel |
| Analysis and Report |
| ◦ Statistic CLO |
| ◦ Statistic LOC |
| ◦ Statistic LOC (Individual Group) |
| CQI Input (CLO) |
| ◦ CQI Input (CLO) |
| ◦ CQI Report (CLO) |
| DEAN |
| Syllabus |
| ◦ Teaching Plan Approval |
| ◦ List of Completed Syllabus and Teaching Plan |
| CQI Input |
| ◦ List of Courses to Approve |
| ◦ List of Courses to Approve (Course Coordinator) |

2. Pilih Menu Dean

3. Pilih submenu List of Courses to Approve

4. Pilih Semester Semasa

5. Fungsi carian untuk mencari kod dan nama kursus tertentu

The screenshot shows the LECTURER interface with the following elements:

- Semester:** A dropdown menu set to "Semester".
- Course Code:** A search input field.
- Course:** A search input field.
- Status:** A dropdown menu set to "Please Choose".
- Search and Reset:** Buttons to execute the search and clear the filters.
- Table:** A table with columns: No., Semester, Course Code, Course Name, Group, Lecturer ID, Lecturer Name, Status, and Action. The table currently displays "No data to display".

LIST OF COURSES TO APPROVE

Semester: A231 - (2023/2024 1 - First)

Course Code: Search... Course: Search... Status: Please Choose Search Reset

Note: Highlighted with Blue Color refer to own Courses

| No. | Semester | Course Code | Course Name | Group | Lecturer ID | Lecturer Name | Status | Action |
|-----|----------|-------------|---------------------------|-------|-------------|--|---------------|------------------|
| 1. | A231 | BKAA2013 | AUDITING AND ASSURANCE I | A | 5103 | Dr. Mazrah binti Malik @ Malek | Need Approval | Approve / Revise |
| 2. | A231 | BKAA2013 | AUDITING AND ASSURANCE I | B | 2205 | Dr. Zakayah Binti Sharif | Need Approval | Approve / Revise |
| 3. | A231 | BKAA2013 | AUDITING AND ASSURANCE I | C | 2205 | Dr. Zakayah Binti Sharif | Need Approval | Approve / Revise |
| 4. | A231 | BKAA3023 | AUDITING AND ASSURANCE II | B | 5213 | Dr. Okwaturin Muse Johnson Popoola | Need Approval | Approve / Revise |
| 5. | A231 | BKAA3023 | AUDITING AND ASSURANCE II | C | 5213 | Dr. Okwaturin Muse Johnson Popoola | Need Approval | Approve / Revise |
| 6. | A231 | BKAA3023 | AUDITING AND ASSURANCE II | D | 5213 | Dr. Okwaturin Muse Johnson Popoola | Need Approval | Approve / Revise |
| 7. | A231 | BKAA3023 | AUDITING AND ASSURANCE II | F | 5634 | Dr. Salau Abdulmalik Olanmoye | Need Approval | Approve / Revise |
| 8. | A231 | BKAA3023 | AUDITING AND ASSURANCE II | G | 1189 | Dr. Basarah Bt. Salm | Need Approval | Approve / Revise |
| 9. | A231 | BKAA3023 | AUDITING AND ASSURANCE II | H | 1189 | Dr. Basarah Bt. Salm | Need Approval | Approve / Revise |
| 10. | A231 | BKAA3023 | AUDITING AND ASSURANCE II | I | 1518 | Dr. Mohd. Ramez b. Ramlan | Need Approval | Approve / Revise |
| 11. | A231 | BKAA3023 | AUDITING AND ASSURANCE II | J | 1189 | Dr. Basarah Bt. Salm | Need Approval | Approve / Revise |
| 12. | A231 | BKAA3023 | AUDITING AND ASSURANCE II | K | 1523 | Dr. Mohd. Jazef bin Md Yusof | Need Approval | Approve / Revise |
| 13. | A231 | BKAA3023 | AUDITING AND ASSURANCE II | L | 1523 | Dr. Mohd. Jazef bin Md Yusof | Need Approval | Approve / Revise |
| 14. | A231 | BKAA3023 | AUDITING AND ASSURANCE II | M | 1518 | Dr. Mohd. Ramez b. Ramlan | Need Approval | Approve / Revise |
| 15. | A231 | BKAA3013 | FORENSIC ACCOUNTING | A | 1885 | Prof. Madya Dr. Nor Zalina binti Mohamad Yusof | Need Approval | Approve / Revise |

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6. Setelah semester di pilih, senarai kursus yang perlu di *Approve (Need Approval)* akan dipapar.
7. Pilih Approve /Revise pada lajur Action
8. Contoh; Klik pada Approval/Revise untuk kursus BKAA2013 - AUDITING AND ASSURANCE I

CQI REPORT TO APPROVE

Semester:
 Course:
 Group:

COURSE REFLECTION

1. Please give reflection on your overall strategy in teaching/supervision as well as evaluation. (Sila buat refleksi tentang strategi anda secara keseluruhan dalam pengajaran/penyelaian serta penilaian.)
 Teaching delivery is used for almost all topics covered in the course from Topic 1 until Topic 12. Each topic was complemented with extra exercises and tutorial questions. Students presented and discussed the answers to the tutorial questions during class and be guided by the lecturer. In terms of assessment students were required to do a group project and individual project. Students will be assessed in terms of their digital, numerical skills and ethics. In addition, students knowledge was assessed through online quizzes and final exam.

Supporting Document (URL) : **N/A**

2. Please reflect on your creativity and innovation as well as its impact on teaching and learning. (Sila buat refleksi tentang kreativiti dan inovasi anda serta kesannya terhadap pengajaran dan pembelajaran.)
 To enhance students' understanding and knowledge about the course, articles and news related to specific issues pertaining to audit are shared with the students. In class discussions are also held to get their feedback and input on the related issues. This is essential to expose the students to real world audit market.

Supporting Document (URL) : **N/A**

3. Please reflect on your strategy in teaching/supervision as well as evaluation based on students' testimonial. (Sila buat refleksi tentang strategi anda dalam pengajaran/penyelaian serta penilaian berdasarkan testimoni pelajar.)
 Based on the preliminary feedback gathered during class, students are satisfied with the approach used by the lecturer. Overall, students were more able to understand audit better.

Supporting Document (URL) : **N/A**

COURSE CQI - CLO

1. Please comment on the achievement of the Course Learning Outcomes (CLO). (Sila berikan komen tentang pencapaian Hasil Pembelajaran Kursus (CLO).)
 Generally, the course has not achieved its target of ensuring that at least 70% of the students performed more than 50% ("Proficient" level and above) with only 56.81% recorded in CLO 1, CLO 3 (52.27%), and CLO 4 (29.54%) based on total marks (coursework + final exam components). However, most students have achieved the target ("Proficient" level and above) for CLO 2 and CLO 5 with 100% and 79.54% of the students performed very well, respectively.

Supporting Document (URL) : **N/A**

2. Please suggest actions to improve the achievement of the Course Learning Outcomes (CLO). (Sila cadangkan tindakan untuk meningkatkan pencapaian Hasil Pembelajaran Kursus (CLO).)
 Based on my overall observation, students are more capable of answering questions which are more direct and factual. Poor performance can be observed for questions that requires application of knowledge and cases. Perhaps more exercises related to cases should be given for students during class to assist them with the techniques needed to solve these types of questions.

Supporting Document (URL) : **N/A**

OVERALL COMMENTS

1. Does the course content require revision? If yes, please suggest. (Adakah kandungan kursus ini memerlukan semakan? Jika ya, sila beri cadangan.)
 No. The content is sufficient.

Supporting Document (URL) : **N/A**

STATISTIC CLO

QAT : 70%
 70% of the students achieve more than 50% of the marks "proficient" and above for each CLO.

| No. | CLO No. | Count of Student | Below Basic | Basic | Proficient | Advance | Achieved Target | Remark |
|-----|---------|------------------|-------------|---------|------------|----------|-----------------|--------------|
| | | | [0,25] | (25,50] | (50-75] | (75,100] | % | |
| 1. | CLO1 | 44 | 0 | 19 | 16 | 9 | 25 | Not Achieved |
| | | | 0.00% | 43.18% | 36.36% | 20.45% | 56.81% | |
| 2. | CLO2 | 44 | 0 | 0 | 33 | 11 | 44 | Achieved |
| | | | 0.00% | 0.00% | 75.00% | 25.00% | 100.00% | |
| 3. | CLO3 | 44 | 1 | 20 | 23 | 0 | 23 | Not Achieved |
| | | | 2.27% | 45.45% | 52.27% | 0.00% | 52.27% | |
| 4. | CLO4 | 44 | 3 | 28 | 12 | 1 | 13 | Not Achieved |
| | | | 6.81% | 63.63% | 27.27% | 2.27% | 29.54% | |
| 5. | CLO5 | 44 | 1 | 8 | 20 | 15 | 35 | Achieved |
| | | | 2.27% | 18.18% | 45.45% | 34.09% | 79.54% | |

LEGEND :

| CLO | Domain |
|------|--|
| CLO1 | Explain the relevance of the institutional Framework, auditor's professional conduct and ethics and legal liability that affects audit profession(C2,A3) |
| CLO2 | Explain the objectives of external auditing and the responsibility of external auditors and management in the audit of financial statements and also their responsibilities in relation to fraud(C2) |
| CLO3 | Identify proper audit procedure in obtaining audit evidence to match management assertions on financial statements(C1,A1) |
| CLO4 | Explain the relationship between materiality and audit risk and apply appropriate sampling techniques in audit tests(C2,P2) |
| CLO5 | Explain the importance of quality audit documentation to support the types of audit reports issued in accordance to the different circumstances(C5) |

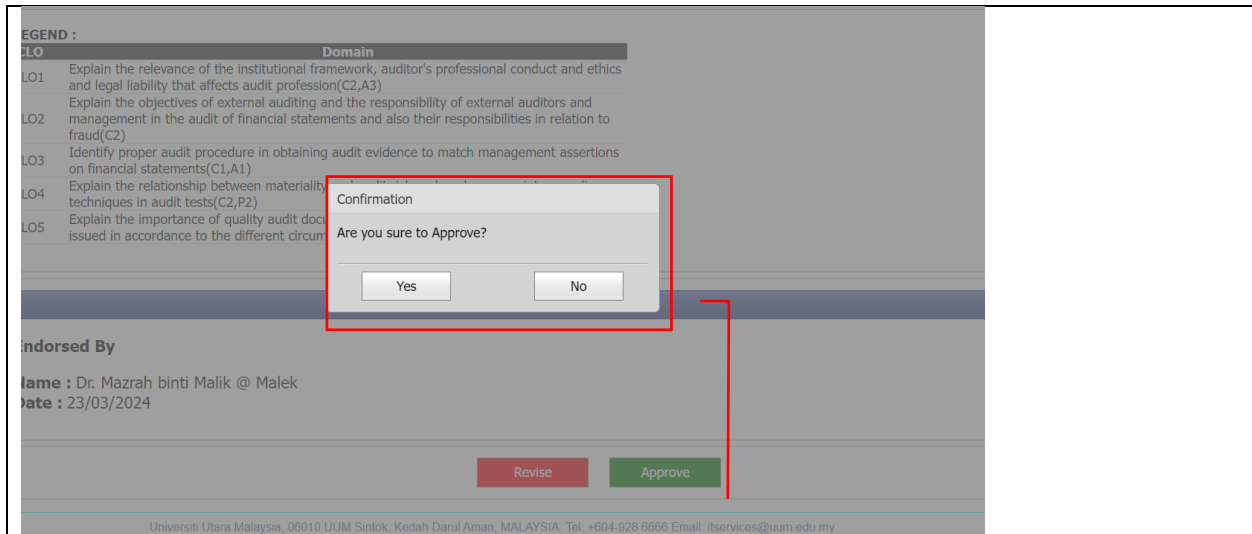
VALIDATION

Endorsed By
 Name :
 Date : 23/03/2024

9. Nama Penyelarass Kursus yang telah *Endorsed* CQI Input CLO Penyarah

10. Pilih Revise untuk Penyarah kursus tambahbaik CQI Input CLO

11. Pilih Approve jika laporan CQI Input CLO yang disediakan adalah bersesuaian.



12. Butang Pengesahan akan dipaparkan bagi tujuan kawalan sebelum Approve

| LIST OF COURSES TO APPROVE | | | | | | | | |
|--|----------|-----------------------------|---------------------------|-----------------------------------|-------------|--|---------------|----------------------------------|
| Semester A231 - (2023/2024 1 - First) | | | | | | | | |
| Course Code <input type="text"/> | | Course <input type="text"/> | | Status Please Choose | | <input type="button" value="Search"/> <input type="button" value="Reset"/> | | |
| Note: Highlighted with Blue Color refer to own Courses | | | | | | | | |
| No. | Semester | Course Code | Course Name | Group | Lecturer ID | Lecturer Name | Status | Action |
| 1. | A231 | BKAA2013 | AUDITING AND ASSURANCE I | A | 5103 | Dr. Mazrah binti Malik @ Malek | Approved | View |
| 2. | A231 | BKAA2013 | AUDITING AND ASSURANCE I | B | 2205 | Dr. Zakiyah Binti Sharif | Need Approval | Approve / Revise |
| 3. | A231 | BKAA2013 | AUDITING AND ASSURANCE I | C | 2205 | Dr. Zakiyah Binti Sharif | Need Approval | Approve / Revise |
| 4. | A231 | BKAA3023 | AUDITING AND ASSURANCE II | B | 5213 | Dr. Oluwatoyin Muse Johnson Popoola | Need Approval | Approve / Revise |
| 5. | A231 | BKAA3023 | AUDITING AND ASSURANCE II | C | 5213 | Dr. Oluwatoyin Muse Johnson Popoola | Need Approval | Approve / Revise |
| 6. | A231 | BKAA3023 | AUDITING AND ASSURANCE II | D | 5213 | Dr. Oluwatoyin Muse Johnson Popoola | Need Approval | Approve / Revise |
| 7. | A231 | BKAA3023 | AUDITING AND ASSURANCE II | F | 5634 | Dr. Salau Abdulmalik Olarinoye | Need Approval | Approve / Revise |
| 8. | A231 | BKAA3023 | AUDITING AND ASSURANCE II | G | 1189 | Dr. Basariah Bt. Salim | Need Approval | Approve / Revise |
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| 10. | A231 | BKAA3023 | AUDITING AND ASSURANCE II | I | 1518 | Dr. Mohd. Raime b. Ramlan | Need Approval | Approve / Revise |
| 11. | A231 | BKAA3023 | AUDITING AND ASSURANCE II | J | 1189 | Dr. Basariah Bt. Salim | Need Approval | Approve / Revise |
| 12. | A231 | BKAA3023 | AUDITING AND ASSURANCE II | K | 1523 | Dr. Mohd. Atef bin Md Yusof | Need Approval | Approve / Revise |

13. Status akan bertukar menjadi Approved dan bewarna HIJAU

14. KPI individual pensyarah untuk CQI Input CLO hanya akan dikira apabila status menjadi Approved sahaja